

## INTERNATIONAL WIRE TRANSFER FORM

International Wire requests received after 12:00 noon will be processed the following business day.

Wire Amount:

International Wire Fee: **\$45.00**

Date: \_\_\_\_\_

### SECTION A – ORIGINATOR INFORMATION

Originator Member's Name:

Account Number/Suffix:

Originator Member's  
Street Address:

Originator Member's City/State/Zip:

Originator's Phone #

### SECTION B – BENEFICIARY INFORMATION

Beneficiary Name:

Beneficiary Account Number:

Beneficiary Street Address:

Beneficiary City/Country:

Beneficiary Reference:

Beneficiary Final Credit:

Purpose of Wire:

### SECTION C – INTERNATIONAL RECEIVING BANK INFORMATION

Receiving Bank RT (ABA) or Swift Code:

Receiving Bank Name:

Foreign Bank Address/City/Country:

IBN (may be needed to send wire):

Further Credit

Receiving Bank Name:

Receiving Bank RT (ABA) or Swift Code):

Foreign Bank Address/City/Country:

### CREDIT UNION INDEMNITY

I authorize Department of Labor Federal Credit Union to initiate this transfer of funds and charge to my account as indicated above. I understand and agree the Credit Union will rely solely on the routing/transit number of the Beneficiary's institution provided by me as proper identification. I further understand and agree that any fees, charges, or commissions levied by other institutions with respect to this transaction are my responsibility. I release the Credit Union, its agents and correspondents from all responsibility, obligation and/or costs associated with other institutions, actions, fees or failure to deliver the funds, whether or not the receiving institution is foreign or domestic.

\_\_\_\_\_  
Member's Signature Authorization

Date: \_\_\_\_\_

**Mail To:** DOLFCU  
 PO Box 51  
 Merrifield, VA 22116-0051

**Fax To:** (202) 408-8253

For Credit Union Use Only

Wire Number: \_\_\_\_\_  
 OFAC: \_\_\_\_\_  
 Date Received: \_\_\_\_\_  
 Initiated By: \_\_\_\_\_  
 Approved By: \_\_\_\_\_

For ESO Use Only

Date Received: \_\_\_\_\_  
 By: \_\_\_\_\_  
 Date Entered: \_\_\_\_\_  
 By: \_\_\_\_\_



## CASH AND WIRE WITHDRAWAL DISCLOSURE & LETTER OF INDEMNIFICATION

### **FOR YOUR OWN PROTECTION, PLEASE READ THIS FORM IN FULL PRIOR TO TRANSACTING.**

You may be at risk at losing money. Scam artists often pressure innocent people into giving them money by offering attractive rewards or to avoid unpleasant results. Below are questions based on actual fraud cases documented by law enforcement. Please consider each to see if any sound similar to your own circumstances.

#### *Are you being pressured to...*

- Give someone cash, wire funds or buy gift cards or crypto?
- Accept money, a wire or a deposit intended for someone else?
- Make someone a power of attorney or joint account holder on one or more of your accounts?

#### *Have you been contacted by...*



A tech company, like Microsoft, via pop-up or email? When you call, they ask for access to your device and then indicate they need money/gift cards to clean or debug it, remove content or to make it more secure.



A long-lost friend or a romantic interest whom you have not met in person who may say they are overseas for work or in the military and need help to access their money. They offer to send you funds and ask you to wire some back, or ask for your online banking or cash app credentials to transfer money in.



The IRS or other law enforcement or government official, or a law or collection firm demanding money for taxes, an alleged debt or to aide a criminal investigation? They indicate that you may face arrest, deportation or a lien on your home if you do not comply.



Someone who knows your family member or friend or claims to be your family member/friend. It is indicated the person you know is out of the area and urgently needs money because they are stranded, in jail, kidnapped or otherwise in trouble? You have been told that contacting the person at the telephone number you know or another family will jeopardize their well-being.



Someone with a once-in-a-lifetime investment, employment (work from home) or charitable giving opportunity? To take part, you need to send them money, a cashier's check, a wire, gift cards or crypto immediately or agree to take a deposit and forward funds from the deposit. To not take part risks losing the opportunity or saving lives.



An administrator for a prize, foreign lottery or estate who requires money for taxes and/or mailing fees in order for you to collect.



A buyer of an item you have posted for sale, offering to send a check or funds for more than you requested? They tell you to keep a little more for yourself and send the difference to them by wire or gift cards.

*If you answer yes to any of these questions, you may be the intended victim of a fraudster. You risk losing all money you give to such individuals. Professional scammers know how to manipulate innocent people. They may sound pleasant, friendly, authoritative or even threatening, and may provide you with their cell phone number and/or email (g-mail) address. A fraudster may stay in contact with you for days, weeks or even months to gain your trust.*

If you are unsure what to do, or feel frightened or intimidated, please call your local police before completing your requested transaction. They are trained how to distinguish scams from legitimate needs.

**If you decide to continue with the requested transaction, you must sign the following Acknowledgement and Indemnification.**

**ACKNOWLEDGEMENT and LETTER OF INDEMNIFICATION**

I \_\_\_\_\_, have read and understand the above statements and acknowledge:

- I have been counseled against executing this transaction as requested and on the risks presented by fraud;
- I was advised about the dangers posed to my personal safety by carrying large amounts of cash;
- I was offered a cashier’s check or similar instrument for the sum requested in lieu of cash;
- I hereby instruct Labor Credit Union to complete {choose one}:
  - my cash withdrawal request and understand by doing so, I assume full responsibility for loss in the event the cash is lost, stolen or destroyed; or
  - my wire transfer request and understand by doing so, the wire transfer cannot be recalled, and I assume full responsibility for loss in the event the recipient requested the funds under false pretenses;
- I understand that cash in my personal possession earns no interest/dividends and that cash placed in a safe deposit box at any financial institution renders the funds ineligible for depositary insurance by the FDIC, NCUA or any state or private funds deposit insurance agency;
- I freely accept these and any other risks and my decision to withdraw these funds has not been made under any form of coercion, threat or duress.

By signing below, I agree to hold Labor Credit Union and its employees harmless for accommodating my decision to withdraw funds, either by cash or by wire transfer.

\_\_\_\_\_  
Member’s Signature                      Date

\_\_\_\_\_  
Member’s Signature                      Date

\_\_\_\_\_  
Staff Signature                              Date

\_\_\_\_\_  
Branch Manager/Head Teller Signature      Date